



VOLUNTEER INFORMATION FORM

NAME: _____ HOME PHONE: _____

ADDRESS: _____ WORK PHONE: _____

CITY/STATE/ZIP CODE: _____

PHYSICAL LIMITATIONS: _____

BIRTHDAY : _____

IN CASE OF EMERGENCY, PLEASE NOTIFY: NAME: _____ PHONE: _____

TYPE OF ASSIGNMENT DESIRED (see reverse): _____

AVAILABLE TO VOLUNTEER (circle one) Daily Weekly Special Projects

CHECK MOST CONVENIENT TIME (S) TO VOLUNTEER:

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Mornings	___	___	___	___	___	___	___
Afternoons	___	___	___	___	___	___	___

SUMMARY (Interests, hobbies, language fluency (spoken/written), career experience, volunteer/salaried):

Specific Requirements: Medical/Dental Clinic volunteers only:

1. Physical Exam
2. T.B. Skin Test
3. Hepatitis B
4. Current License/Certification No. _____ Expiration Date _____

I hereby apply for work as a volunteer and certify that the statements made by me are true, complete and correct to the best of my knowledge and are made in good faith.

Signature: _____ Date: _____

545 W. Sonora, Stockton, California 95203 (209)467-0703 FAX (209)467-7795

VOLUNTEER OPPORTUNITIES

KITCHEN AND DINING ROOM

Assist kitchen staff in preparing and serving breakfast, lunch and preparing sack meals. The kitchen is open from 7:30 a.m. – 3:00 p.m. Monday through Saturday.

Assist dining room staff with daily maintenance chores: cleaning, serving the hot meal from 11:30a.m. - 1p.m.

MEN'S CLOTHING & HYGIENE DEPARTMENT

Assist with sorting and distributing clean and wearable clothing.

Hours: 7:30 a.m. – 2:00 p.m.

WOMEN'S AND CHILDREN'S CLOTHING & HYGIENE DEPARTMENT

Assist with sorting and distributing clean and wearable clothing.

Hours: 7:30 a.m. – 2:00 p.m.

MEDICAL CLINIC

Volunteer doctors, nurses and clerks are needed. Hours are subject to medical staff scheduling. There are specific requirements which must be met by clinic volunteers. See front of this form for details.

DENTAL CLINIC

Volunteer dentists, dental hygienist and clerks are needed. Hours are subject to dental staff scheduling. There are specific requirements which must be met by clinic volunteers. See front of this form for details.

ADMINISTRATION

Contact our office at 209.467.0703 to inquire about possible volunteer opportunities and projects that occur throughout the year.

If you have a group who is interested in volunteering, please call the office to make arrangements.

IMPORTANT NOTE

There are special requirements for **Volunteers** who are **<18 years of age**.

St. Mary's Interfaith Community Services strives to make the volunteer experience a positive one for all who generously donate their time, to our agency's mission. In our efforts to maintain this level of care, it is important to have general safety guidelines.

We enjoy having the opportunity to involve young people under the age of 18 in our programs. While staff is present in all of our departments, they have assigned duties which keep them busy and they cannot be responsible for consistently monitoring minor volunteers. We have minimum requirements that must be maintained for the safety and well-being of all who volunteer.

For volunteers: <18 years of age must have an adult present during their time on our campus. Young people under the age of 18, without a parent or guardian over the age of 18 with them, will be sent home.

For groups: having young people <18 years of age must have one adult chaperone for each 5 students. If this ratio is not maintained the group will be asked to reschedule their experience to a later date when the ratio can be maintained.

For all ages: Appropriate dress is required in all departments. Please ask the volunteer coordinator should you have any specific questions. Below are the basic expectations:

Kitchen volunteers – must wear long pants, no sleeveless tops and have closed toed shoes. All clothing should fit appropriately and not have hanging straps or other pieces that could get caught in moving machinery.

We trust that your volunteer experience will be a positive one. Please contact our volunteer coordinator, following your volunteer experience, if you have any specific concerns you believe should be discussed.

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